



## Notifying the Network of Lost to Follow-up Patients

**Definition of Lost to Follow-up:** Patient no longer attends dialysis, and facility is unable to locate the patient.

**In the event that a patient is considered Lost to Follow-up, facilities are required to notify the Network. The Network requests that you complete the following when reporting a patient as Lost to Follow-up:**

**Patient's Name:** \_\_\_\_\_

**Have you attempted to contact this patient to determine why s/he has not presented for treatment?**

- No [Please call the Network to discuss]
- Yes  Phone numbers invalid / cancelled
- Patient states s/he is not going to continue with dialysis treatment
- Patient now receiving treatment at \_\_\_\_\_ center
- Patient's location is unknown
- Messages left on patient's voice mail – patient not returning calls
- Patient in the hospital
- Sent letter to patient by certified mail and returned unopened
- Other: \_\_\_\_\_

**Have you called alternate emergency contacts?**

- No
- Yes  Phone numbers are invalid / cancelled
- Contact states patient is not going to continue with dialysis treatment
- Contact states patient has moved to \_\_\_\_\_
- Contact states patient's location unknown
- Other: \_\_\_\_\_

**What other actions have you taken to locate this patient?**

- Contacted the police
- Contacted the acute facility / hospital where patient most recently was
- Staff went to patient's home
- Contacted Northwest Renal Network for assistance
- Other actions: \_\_\_\_\_

Please send copies of interdisciplinary notes and copies of any correspondence you have had or attempted to have with the patient for the last two months to:

Lisa Hall, MSSW  
Patient Services Coordinator  
206-923-0716 Fax

**Reminder: Do not send identifying or personal health information via email**